



Passionate about craft through community.



Job Title: Pub Manager

Reports to: GM/Asst GM and the owners

About Beards Brewery:

Beards Brewery is located in the scenic gaslight district of downtown Petoskey, where we operate our small 1bbl (31 gallon) pilot brew house and have a tap room/restaurant open to the public. We additionally have a 15bbl (465 gallon) production brew house in Charlevoix where we keg and can our beers to meet our growing demand at our pub location as well as distribution to bars and restaurants within Michigan.

Job Description:

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Set an example for all staff
- Ability to be on your feet 8+ hours a day/40 + hours a week and lift up to 50 lbs
- Adhere to and enforce Beards Employee Handbook
- Be the ears and the eyes on the floor
- Written and verbal communication is a must - the whole team has to be on the same page at all times. Written reports are a necessity.
- Ensure the floor is kept clean and organized
- Filling holes when needed during each shift
- Ordering and inventory of dry goods/office supplies
- Ensure that opening and closing duties for the building are completed

KNOWLEDGE / SKILLS / REQUIREMENTS:

- Ability to work through stressful situations with a positive attitude
- Attend and help prepare an agenda for weekly meetings
- Able reconcile drawers
- Report all HR issues as they happen
- Execute keg sales program to customers
- Scheduling/making cuts to make sure we can give great customer service, while also keeping an eye on labor costs
- Understanding that this is a new establishment and we will learn as we go, as a team

We are a rapidly growing brewery looking for dedicated people who care about community and craft. We strive to provide approachable craft experiences born from quality beer throughout everything we do. If that sounds like you, and you align with the skills and duties above, please download an application at www.beardsbrewery.com on the contact page, and submit via email with a resume to info@beardsbrewery.com